

**MEMORANDUM  
OF ASSOCIATION  
OF THE  
MEGHALAYA STATE  
MISSION SOCIETY  
FOR  
EMPOWERMENT OF  
WOMEN**



### Certificate of Registration of Societies

ACT 12 OF 1983

No. E.16/5/ of 2010/341

I hereby certify that Meghalaya State Mission Society  
for the Empowerment of Women

has this day been registered under Meghalaya Societies Registration Act,  
12 of 1983.

Given under my hand at Shillong

this 9th day of December

Two thousand and eleven

Registration fee of Rs. Two hundred and fifty only.

*[Handwritten Signature]*  
**Registrar of Societies,  
Meghalaya, Shillong**

Registrar of Societies,  
Meghalaya, Shillong.



**Memorandum of Association of the Meghalaya State Mission Society  
for the Empowerment of Women**

**Memorandum of Association :**

The Government of India has launched the National Mission for the Empowerment of Women on 8<sup>th</sup> March, 2010 with the objectives of empowering women, who constituted 48% of the population of the country, socially and economically so that they become an integral part of the nation building process. Several Ministries/Departments of the Government of India as well as the Departments in the State have a number of schemes/programmes which are either women centric or have gender specific components. However, because of lack of convergence, the benefits of these different schemes have not reached the women in adequate measure. Hence the purpose of the mission would be to secure convergence of schemes/programmes of the Central as well as State Government.

In pursuance of the Government of India directives the State Mission Authority for the Empowerment of Women has been set up. The Mission will review the legislations affecting women and their implementation, apart from giving a fillip to gender mainstreaming of policies and programmes. The State Resource Centre for Women will be set up as a society for carrying out the mandates of the Mission in the State. The Mission would be an umbrella mission under which programmes/schemes of various ministries/departments will be having monitorable convergence indicators. The Mission would be responsible for setting goals and monitoring achievements with respect to the selected outcomes. The participating ministries/departments will continue to be responsible for implementing their respective schemes/programmes.

**1. Vision of the Mission :**

- (1) Strengthen the processes that promote all round empowerment of women by focusing on a coordinated approach for implementation of the schemes of participating Ministries/Departments.
- (2) To enable the women to create their own independent identity through economic empowerment.
- (3) Eradicate all forms of exploitation and discrimination.
- (4) Provide access to education, maternal and child health care to achieve their full potential.
- (5) Ensure their rightful share in the allocation of resources and decision making, so that they can become equal partners in the family, in the society and in the process of nation building.

*[Signature]*

*[Signature]*

*[Signature]*



In view of the Government of India Policy decision as stated above. The Meghalaya State Mission Society for the Empowerment of Women is hereby constituted.

3. Objectives :

- (1) Ensure economic empowerment of women.
- (2) Ensure that violence against women is eliminated progressively.
- (3) Ensure social empowerment of women with emphasis on health and education.
- (4) Oversee gender mainstreaming of programmes, policies, institutional arrangements and processes of participating Ministries, institutions and organizations.
- (5) Undertake awareness generation as well as advocacy activities to fuel the demand for benefits under various schemes and programmes and create, if required, structures at district, block and village level with the involvement of local authorities.

4. Desirous Person :

We the undersigned are desirous of forming a society namely The Meghalaya State Mission Society for the Empowerment of Women under the Meghalaya Societies Registration Act, 1983 in pursuance of this Memorandum of Association of the Society.

Sl. No.	Designation	Address and Designation	Occupation	Signature
1.	Principal Secretary/ Commissioner & Secretary to the Govt. of Meghalaya, Social Welfare Department	Principal Secretary/ Commissioner & Secretary to the Govt. of Meghalaya, Social Welfare Department	Govt. Servant	Sd/-
2.	Director of Social Welfare	Director of Social Welfare Meghalaya, Shillong.	Govt. Servant	Sd/-
3.	Director SIRD/Representative	Director SIRD/Representative Meghalaya, Shillong.	Govt. Servant	Sd/-
4.	Director (FW) NRHM/ Representative	Director (FW) NRHM/ Representative	Govt. Servant	Sd/-
5.	Addl. Director of Social Welfare	Addl. Director of Social Welfare, Meghalaya, Shillong.	Govt. Servant	Sd/-
6.	Deputy Secretary to the Govt. of Meghalaya, Social Welfare Department	Deputy Secretary to the Govt. of Meghalaya, Social Welfare Department	Govt. Servant	Sd/-
7.	Asstt. Director of Social Welfare (SD), Meghalaya, Shillong.	Asstt. Director of Social Welfare (SD), Meghalaya, Shillong. Member Secretary	Govt. Servant	Sd/-

President

Secretary

*S. Jyoma*

*Muntes*

*Arvind*



## Rules and Regulations

1. **Name of the Society :** The name of the society shall be The Meghalaya State Mission Society for the Empowerment of Women herein referred to as the Society.
2. **Date of Commencement :** It shall come into force with effect of registration of the society by the Registrar of Societies.
3. **Registered Office :** The society shall have its registered office presently at Directorate of Social Welfare Meghalaya 3<sup>rd</sup> Floor, Bawri Mansion, Dhankheti, Shillong – 793003 in the State of Meghalaya or such other places as the society may decide from time to time.
4. **Area of operation of the Society :** The area of operation of Society shall be the whole State of Meghalaya.
5. **Office Working Hours :** As per State Government standing order.

### 6. Definitions :

In these rules, unless the context otherwise requires;

- (a) Mission Authority means "State Mission Authority" (SMA).
- (b) The State Govt. means "The State Govt. of Meghalaya."
- (c) The Central Govt. means "The Government of India, Ministry of Women and Child Development."
- (d) The chairman means "The Chairman of the SMA".
- (e) The year means "The Financial Year of the State Government of Meghalaya".
- (f) The Society means "The Meghalaya State Mission Society for the Empowerment of Women".
- (g) Member means "The member of the Meghalaya State Mission Society for the Empowerment of Women".
- (h) The President means the President of the Governing body of the Society.
- (i) The Chief Executive Officer (CEO) means "The Chief Executive Officer of Executive Members".
- (j) All words and expressions used but not defined in these rules, but defined in the guidelines and manual on National Mission for the empowerment of women will have the same meanings respectively assigned to them.

*[Signature]*

*[Signature]*

*[Signature]*

**7. Aims and Objectives:**

- (i) Creating an environment through positive economic and social policies for full development of women to enable them to realize their full potentials;
- (ii) The de-jure and de-facto enjoyment of all human rights and fundamental freedom by women on equal basis with men in all spheres-political, economic, social, cultural and civil;
- (iii) Equal access to participation and decision making women in social, political and economic life of the nation;
- (iv) Equal access for health care, quality education at all levels career and vocational guidance, employment, equal remuneration, occupational health and safety, social security and public office etc.;
- (v) Strengthening legal systems aimed at elimination of all forms of discrimination against women;
- (vi) Changing societal attitudes and community practices by active participation and involvement of both men and women;
- (vii) Mainstreaming a gender perspective in the development process;
- (viii) Elimination of discrimination of all forms of violence against women and the girl child;
- (ix) Building and strengthening partnerships with civil society, particularly women's organization.

**8. Authorities of the Mission :**

The authorities of the mission shall be :

- (1) The State Mission Authority
- (2) The Governing Body of the Society
- (3) The Executive Committee of the Society
- (4) Such other authorities as may be constituted by the Governing Body of the Mission

**9. The State Mission Authority :**

The Apex authority of the Society shall be vested in the State Mission Authority of the society comprising Chief Minister as Chairman, Minister, Social Welfare Department/ as convener, Minister of various Departments, Chairman/Person State Commission for Women, Chairman, State Social Welfare Board and one women nominated member.









**10. Power and Functions of the State Mission Authority :**

- (1) Review the legislations affecting women and their implementation.
- (2) Provide the requisite support by setting up State Resource Centre for Women.
- (3) Monitor Schemes and Programmes of Participating Ministries/Departments for convergent action.
- (4) Review flagship programmes and other schemes of Central Govt., State Govt. Schemes and their implementation.
- (5) Meeting of the State Mission Authority shall be held at least once in a year.

**11. The Governing Body of the Mission :**

The Mission shall consist of a Governing Body consisting the following members:-

- President : Chief Minister, Meghalaya.
- Vice Presidents : 1. Minister, Social Welfare Department.  
2. Chief Secretary, Government of Meghalaya.
- Member Secretary : Principal Secretary/Commissioner & Secretary to the Government of Meghalaya, Social Welfare Department.

**12. Membership :**

- (1) Co-opted Member : Secretary, Project Adviser/State Coordinator
- (2) Ex-Officio Member : the following members will be Ex-Officio Members by designation:-

Commissioners & Secretaries/Secretaries of the following Departments

- (i) Finance Department
- (ii) Planning Department
- (iii) Health & Family Welfare Department
- (iv) Information and Public Relations Department
- (v) Community and Rural Development Department
- (vi) Law Department
- (vii) Urban Affairs Department
- (viii) Labour Department
- (ix) Industries Department
- (x) Agriculture Department
- (xi) Horticulture Department
- (xii) Cooperation Department
- (xiii) Education Department
- (xiv) Forest Department
- (xv) Director – Social Welfare Department







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Member Secretary	:	Principal Secretary/Commissioner & Secretary to the Government of Meghalaya, Social Welfare Department.

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- (xiv) Forest Department
- (xv) Director – Social Welfare Department









**(3) Nominated Members:**

Representatives of NGO working in the field of Women Welfare not more than three in numbers and at least two should be women.

Distinguished persons not more than two, of which one to be woman, working in the field of women welfare.

**13. Functions of the Governing Body :**

- (1) Suggest Plan of Action for the proper implementation of the Mission for the Empowerment of Women in the State in consistent with rules and regulations and also in propriety with instructions, and guidelines of the Central Government and State Government issued from time to time.
- (2) To approve all action plans of the mission and State Plans for carrying out the objectives of the mission.
- (3) To monitor and evaluate performance of various implementing units at all levels.
- (4) To ensure fund flows and to mobilize financial resources
- (5) To ensure establishment of State Resource Centre for Women (SRCW) in the State.

**14. Powers of the Governing Body of the Mission :**

In order to carry out its functions, the Governing Body of the Mission shall have the power to :-

- 1) Establish State Resource Centre for Women to execute the objectives of the Mission.
- 2) Make rules, regulations and committees for conducting the affairs of the Mission and to amend vary or rescind them time to time, in consultation with the State Mission Authority.
- 3) Accept grant of money, securities and property of any kind and to undertake and accept any endowment, trust, fund or donation not inconsistent with the objectives of the Mission.
- 4) Purchase, hire, take on lease, exchange or otherwise acquire properties, moveable or immovable and to construct, alter and maintain any buildings as may be necessary for carrying out the objectives of the Mission.
- 5) Enter into all such negotiations and contracts (national or bilateral) and rescind and vary all such contracts and execute, and do all such acts and deeds as it may consider expedient in relation to matters pertaining to the growth and development of the Mission.
- 6) Institute, conduct, defend, compound, compromise or abandon any legal proceedings by or against the Mission or otherwise relating to the affairs of the mission society.

*S. Jyema*

*Murthy*

*Aravind*

- 7) Delegate the Executive Committee or to any officers and authorities of the Mission, such powers and impose such duties as deems proper.
- 8) Appoint standing committees/ad-hoc committees for carrying out the objectives of the Mission as deems fit.
- 9) Evaluate, review and consider the Annual Report prepared by the Executive Committee.
- 10) Undertake all such activities and to take all such actions as may appear necessary or incidental for achievement of the objectives of the Mission.

**15. Proceedings of the Governing Body of the Mission :**

- 1) Meeting of the Governing Body of the Mission shall be presided over by the President and in his absence by the Vice President.
- 2) Meetings of the Governing Body of the Mission shall be held at least once in a year at such date, time and place, as the president shall decide.
- 3) Except or otherwise provided in these rules, all meetings of the Governing Body of the Mission shall be called by notice under the signature of the Member Secretary. In such meetings minimum 10 days notice shall be given to the members before the date of the meeting enclosing agenda, specifying date, place and time.
- 4) Any member desirous of moving any resolution at a meeting shall give notice thereof in writing to the Member Secretary of not less than 10 clear days before the date of such meeting.
- 5) All disputed matters at the meeting shall be determined by votes, and in case of equality of votes, the person chairing the meeting shall have a casting vote.
- 6) One third of the members of the Mission shall form a quorum.

**16. Powers and Duties of the Governing Body of the Mission:**

**(1) The President:**

- a) Shall preside over all the meetings of the Governing Body of the Mission.
- b) May allow inclusion of any subject/matter in agenda for discussion in the course of the proceedings which are not specified in the proposed agenda.
- c) Shall have the right to adjourn meeting from time to time.
- d) Shall be at liberty to nominate a substitute to take the place of absentee member for the particular meeting only.
- e) Shall be at liberty to nominate a substitute to take the place of absentee member for the particular meeting only.

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**(2) Vice President:**

- a) The Secretary shall be an ex-officio member of all Committees appointed by the Mission authority.
- b) He/She shall exercise financial and administrative powers, as may be delegated to him/her by the Mission authorities.
- c) He/She will prepare the membership registered as well as the proceeding register to record the minutes of the proceedings of the Governing Body Meeting and have them signed by the member who attend the meeting.

**(3) Secretary**

- (a) The Secretary shall be an ex-officio member of all Committees appointed by the Mission authority.
- (b) He/She shall exercise financial and administrative powers, as may be delegated to him/her by the Mission authorities.
- (c) He/She will prepare the membership registered as well as the proceeding register to record the minutes of the proceedings of the Governing Body Meeting and have them signed by the member who attend the meeting.

**(4) Assistant Secretary**

The Assistant Secretary of the Society shall enjoy all the powers of the Secretary in his/her absent.

**17. Executive Committee :**

The affairs of the Mission shall be administered, subject to rules and regulations and orders of the Mission by the Executive Committee which shall consist of the following :

- |                         |   |   |
|-------------------------|---|---|
| Chief Executive Officer | : | Chief Secretary to the Govt. of Meghalaya.  |
| Member                  | : | Principal Secretary/<br>Commissioner & Secretary<br>to the Govt. of Meghalaya.,<br>Social Welfare Department. |
| Member Secretary        | : | Project Adviser/State Coordinator SCRW.   |

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(a) Ex-Officio Member :

Commissioners & Secretaries/Secretaries of the following Department :

- (i) Finance Department
- (ii) Planning Department
- (iii) Health & Family Welfare Department
- (iv) Information and Public Relations Department
- (v) Community & Rural Development Department
- (vi) Law Department
- (vii) Urban Affairs Department
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- (xiii) Education Department
- (xiv) Forest Department
- (xv) Director – Social Welfare Department

(b) Nominated Member

Representatives of NGO working in the field of Women Welfare not more than three in numbers and at least two should be women.

**18. Powers and Functions of the Executive Committee State Mission Society :**

- (a) Subject to general control and direction of the Governing Body of the Mission the Executive Committee shall be responsible for the management and administration of the affairs of the Mission in accordance with the rules and regulations made there under for the furtherance of the objects and shall exercise all powers of the Governing Body, except which may be specifically modified to be exercised by the Executive Committee.
- (b) Will have power to enter into agreement with other public or private organizations or individuals for furtherance of its objectives.
- (c) The Executive Committee will control the management of fund of the society.
- (d) The Executive Committee will be responsible to carry out the policies and, aims and objectives of the Mission in accordance with as set out in the Memorandum of Association and such directives as the State Government/Central Government may issue to the Mission.

*S. Jyoti*

*Aravind*

*Aravind*



- (e) The Executive Committee may delegate such powers as it considers fit to the Chairman, Vice Chairman, Member Secretary of the Executive Committee, Project Director of State Mission Resource Centre for Women (SRCW), or any of its member/or to a committee such administrative, financial and other powers it considers necessary and impose such duties as it deems proper and may also prescribe limitations within which the powers and duties shall be exercised or discharged.
- (f) The Executive Committee will have the power to undertake or give contract for constructions of buildings required for use of the implementation of State Mission Resource Centre for Women (SRCW), hire, take on lease, exchange or otherwise acquire properties moveable or immovable and to construct, alter and maintain any buildings, purchase stores as may be necessary and services required for the discharge of the functions of the Society, provided that such activities shall be in consistent with the prevailing State Government rules and standing orders.
- (g) The Executive Committee will have the power to draw up individual terms of reference (TOR) for each post of the State Resource Centre for Women (SRCW) in consistent with the Government of India guidelines and instructions on pertaining to qualifications, of employees of the mission selection procedures, discipline and control rules.
- (h) The Executive Committee will have the power and responsibilities to formulate Plan and Budget, purchase procedures, delegation of financial powers, investment of funds, maintenance of accounts and audit, TA & DA rules and such other matter as may be necessary for carrying out the objects and proper administration of the affairs of the Mission not inconsistent with the guideline/Instruction of the Government of India, Ministry of Women and Child Development and State Government norms.
- (i) The Executive Committee will have full powers to make by-laws. Rules and regulations as they think essential for the regulations of the Mission.
- (j) The Executive Committee may accept the management and administration of any endowment or trust fund or any subscription or donation provided that it is not inconsistent with or in conflict with the aims and objectives of the Mission.
- (k) The Executive Committee shall have full powers to create posts, recruit staff under the society and enter into contract with such employees of the Society provided such contractual appointments are based on the terms and conditions of services laid down for setting up of State Resource Centre for Women by Government of India, Ministry of Women and Child Development.
- (l) The Executive Committee shall have full power to institute, conduct, defend, compound, compromise or abandon any legal proceedings by or against the Mission or otherwise relating to the affairs of the Mission.

*H. Sharma*

*Munir*

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- (m) The Executive Committee, by resolution may, delegate its powers to the member secretary for the conduct of business as the Governing Body/Executive Committee of the Mission may deem fit.
- (n) The Executive Committee may, by resolution, appoint standing committees/ad-hoc committees for carrying out its objectives.
- (o) Network and coordinate with voluntary and civil organizations working in the field of empowerment of women.
- (p) Training and capacity building of all personnel (Government and Non-Government) working for the Mission.
- (q) Will submit Quarterly Progress Report to the State Government/Ministry of Women and Child Development, Government of India on programme implementation and fund utilization.

**19. Proceedings of the Executive Committee :**

- (1) Meetings of the Executive Committee shall be held as often as necessary but not less than once in a quarter.
- (2) The minutes of the executive meeting will be placed before the Governing Body of the Mission at its next meeting.
- (3) The Chief Executive Officer may convene meetings of the Executive Committee by giving clear seven days' notice in writing along with agenda specifying the business to be transacted along with the date and time and venue of the meeting.
- (4) The various Committees which may be constituted by the Governing Body if so shall submit their report to the Executive Committee who shall be empowered to take decisions on their recommendations.
- (5) All meetings of the Executive Committee shall be called by the notice under the signature of the Member Secretary.
- (6) Meetings of the Executive Committee shall be presided over by the Chief Executive Officer, and in his absence by any member assigned by Chief Executive Officer for the particular meeting only.
- (7) One third of the members of the Executive Committee present shall form the quorum at every meeting.
- (8) All disputed questions at meetings of the Executive Committee shall be determined by vote and in case of equality of votes, the person chairing the meeting shall have a casting vote.

*A. J. J. J.*

*Amul*

*Amul*



**20. Tenure of the Members:**

- (a) Official Members of the Mission shall continue to be members so long as they hold such office as such and shall cease to be members as soon as they cease to hold such office. The successor in the office of the person so ceasing to be member, shall become member from the date of his/her assuming charge of the new office.
- (b) The tenure of non-official members shall be for a term of two years from the date of their nomination.

**21. Termination of membership :**

Members of the Mission shall cease to be such members if they resign or become of unsound mind or are insolvent or are convicted of any criminal offence involving moral turpitude.

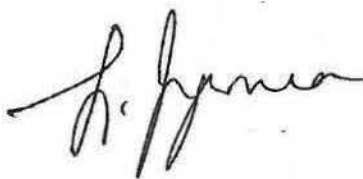
**22. Resignation from membership :**

Resignation from membership of the Mission shall be tendered to the Member Secretary and shall not take effect until it is accepted by the President of the Governing Body.

**23. Powers and Functions of Project Adviser State Mission Resource Centre for Women (SRCW)**

Under the supervision of Governing Body/Executive Committees of the Mission. The Project Adviser State Mission Centre for Women will be responsible for the proper administration and financial management of the State Mission Resource Centre for Women and implementation of its various activities in accordance with these rules and regulations, and in propriety with Govt. of Indian instructions, State Government instructions issued from time to time.

- (i) Prescribe the duties of officers and staff/ employees of the Mission and shall exercise such supervision and execute control as may be necessary subject to the approval of Governing Body/ Executive Committee of the Mission and, in consistent with these rules and regulations.
- (ii) Discharge such other functions as may be assigned to him/ her by the State Mission Authority/ Governing Body/ Executive Committee of the Mission to achieve the objectives of the Mission.
- (iii) He/ She will be responsible for all Research, documentation and awareness generation campaigns undertaken at the State level.



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- (iii) He/ She will be responsible for all Research, documentation and awareness generation campaigns undertaken at the State level.

*S. Jyoti*

*Mishra*

*Arora*



**24. Powers and Functions of State Coordinator:**

- (i) He/ she will be responsible for coordinating with different Departments in the State.
- (ii) Will enjoy and execute all the power and function of the Project Advisor in his/ her absent.

**25. Nodal Department:**

The Nodal Department of the Mission for the Empowerment of women will be Social Welfare Department, Government of Meghalaya.

**26. Employees of the Society:**

- (i) All the personnel hired by the Mission on contractual basis will be employees of the Society and not the government. They shall be engaged based on the terms and conditions of services laid down in the implementation manual of the Mission for Empowerment of women developed by the Ministry of Women and Child Development, Government of India.
- (ii) The staff of the Society however, shall be entitled to state infrastructure.

**27. Termination of member of Governing Body/ Executive:**

Any member of the Governing Body can be terminated from the office on the same grounds as Rules no 20 of these rules.

**28. Filling up of casual vacancies:**

Any casual vacancies among the different bodies of the society shall be filled by the resolution passed by such body where vacancies occurred. Such appointment(s) shall be subject to the approval of the Governing Body of the Mission. The term of office of a member nominated to fill such vacancy shall be the remainder of the terms of the member in whose place he/ she is nominated.

**29. Appeals:**

All the appeals shall be preferred to the Governing Body of the Society and the decision of the Governing Body shall be final.

**30. Sources of income:**

- (i) Grants from Central Government (GOI)
- (ii) Grants from State Government
- (iii) Donation and special contribution



**31. Property of Society:**

All property belonging to the society shall be vested in the Governing Body of the Society but shall be referred to as the property of the Society. The Society shall maintain register for recording details of the properties.

**32. Gift:**

Any kind of gift received from any person for a specific purpose shall not be used for any other purpose without the consent of the donors or registrar firms and Societies, provided such purpose is not in conflict with these rules and regulation.

**33. Financial year:**

Financial year of society shall start from 1<sup>st</sup> April to 31<sup>st</sup> March every year.

**34. Audit**

The accounts of society shall be audited by the qualified auditor, (Chartered Accountant or persons approved by the registrar Firms and Societies) every year or as per requirement of the funding Agency.

**35. Management of Funds and Account:**

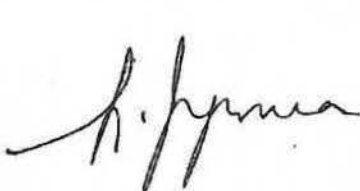
The Bankers of the Society shall be any of the Nationalised Banks. All funds shall be paid in to the Society's account with the appointed Banks and shall be withdrawn by a cheque, bill, note or other negotiable instruments sign by two (2) officers /members of the society authorized by the Governing Body/ Executive Committee of the Mission.

**36. Submission of Annual Report/ Returns:**

Once in every year a list of the Governing Body/ Executive Committee of the current year, annual activities report certified by Chairman and Secretary and auditor's report and balance sheet for the previous year duly audited and sign by qualified auditors shall be filled in the office of the Registrar Firms and Societies, Meghalaya Shillong as it is required under Section of the Meghalaya Societies Registration Act, 1990.

**37. Dissolution:**

If the society needs to be dissolved, it shall be dissolved as per provision laid down under Section of the Meghalaya Society Registration Act, 1990.





**Amendment:**

Any Amendment in memorandum and Rules and Regulation as will be carried out in accordance with Section of the Meghalaya Societies Registration Act, 1983.

**40. Application of the Act:**


All the provisions under all the Section of the Meghalaya Societies Registration Act, 1983 shall be applicable to this Society.

41. For all Matters relating to the Mission for the Empowerment of Women issued by the Central Government Rules and Regulations framed by the State Government from time to time shall apply.


**President**



**Chief Minister  
Meghalaya, Shillong**



**Vice President  
Shri. J. A. Lyngdoh  
Minister  
Social Welfare, SAD,  
Election, Printing &  
Stationery, Shillong.**



**Member Secretary  
Principal Secretary  
to the Govt. of Meghalaya  
Social Welfare Deptt.**

GOVERNMENT OF MEGHALAYA  
SOCIAL WELFARE DEPARTMENT

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong the 30<sup>th</sup> January 2010

No. SW(S) 70/2010/162:- In pursuance of the Govt. of India's Resolution No. 4-7/2009/WW, dt. 8<sup>th</sup> March 2010, the Governor of Meghalaya is pleased to constitute the State Mission Authority with of the following members:-

- |  |   |                   |
|--|---|-------------------|
| 1. Chief Minister  | - | Chairman          |
| 2. Minister I/C. Education Department                                  | - | Member            |
| 3. Minister I/C. Finance Department                                    | - | Member            |
| 4. Minister I/C. Revenue Department                                    | - |                   |
| 5. Minister I/C. Housing Department                                    | - | Member            |
| 6. Minister I/C. Urban Affairs Department                              | - | Member            |
| 7. Minister I/C. Community & Rural Development Department              | - | Member            |
| 8. Minister I/C. Agriculture Department                                | - | Member            |
| 9. Minister I/C. Co-operation Department                               | - | Member            |
| 10. Minister I/C. Health & Family Welfare Department.                  | - | Member            |
| 11. Minister I/C. Industries Department                                | - | Member            |
| 12. Minister I/C. Law Department                                       | - | Member            |
| 13. Minister I/C. Forests & Environment Department                     | - | Member            |
| 14. Minister I/C. Labour Department                                    | - | Member            |
| 15. Minister I/C. Social Welfare Department                            | - | Member - Convener |
| 16. Chairman, State Planning Board                                     | - | Member            |
| 17. Chairperson, State Commission for Women                            | - | Member            |
| 18. Prof. K.S. Lyngdoh; Retd. Pro Vice Chancellor, NEHU.               | - | Member            |
| 19. Dr. S. Umdor, Reader / Associate Prof., NEHU                       | - | Member            |
| 20. Smti. Fenila Nonglait, Advocate & Lecturer, Law College, Shillong. | - | Member            |
| 21. Fr. Sanny, Director, BAKDIL, Tura                                  | - | Member            |
| 22. Smti. Arlene M.N. Sangma, Retd. IAS.                               | - | Member            |

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**The functions of the State Mission Authority are as follows:-**

1. Ensure economic empowerment of women through convergence of the schemes and programmes of line Departments and NGOs / SHGs.
2. Ensure that violence against women is eliminated progressively and review the existing legislations and provisions related to Violence Against Women (VAW).
3. Ensure social empowerment of women with emphasis on health and education.
4. Oversee gender mainstreaming of programmes, policies, institutional arrangements and processes of participating Departments, Institutions and Organizations.
5. Undertake awareness generation as well as advocacy activities to fuel the demand for benefits under various schemes and programmes and create, if required, structures at district, block and village levels with the involvement of village committees, dorbars for their fulfillment.
6. Each State Mission Authority (SMA) would have a State Resource Centre for women (SRCW) to assist and liaise with the existing institutions / structures for monitoring and review of flagship programmes and other schemes of the Central Government / State Government.
7. The SRCW will include a Mission Director who will be an expert in gender-related issues, and a State Co-coordinator who will co-ordinate with different Departments in the State.

The State Mission Authority shall have a term of 3 (three) years with effect from the date of issue of notification.

**Sd/- N.S. Samant**  
**Principal Secretary to the Govt. of Meghalaya,**  
**Social Welfare Department.**

Memo No. SW(S) 70/2010/162 - A,

Dated Shillong the 30<sup>th</sup> January, 2012.

Copy to: -

1. The P.S. to the Chief Minister, Government of Meghalaya, for kind information of the Chief Minister.
2. The Private Secretary to the Minister I/C. Education, for kind information of the Minister.
3. The Private Secretary to the Minister I/C. Finance, for kind information of the Minister.
4. The Private Secretary to the Minister I/C. Revenue, for kind information of the Minister.
5. The Private Secretary to the Minister I/C. Housing, for kind information of the Minister.
6. The Private Secretary to the Minister I/C. Urban Affairs, for kind information of the Minister.
7. The Private Secretary to the Minister I/C. Community & Rural Development, for kind information of the Minister.
8. The Private Secretary to the Minister I/C. Agriculture, for kind information of the Minister.
9. The Private Secretary to the Minister I/C. Co-operation, for kind information of the Minister.
10. The Private Secretary to the Minister I/C. Health & Family Welfare, for kind information of the Minister.
11. The Private Secretary to the Minister I/C. Industries, for kind information of the Minister.
12. The Private Secretary to the Minister I/C. Law, for kind information of the Minister.
13. The Private Secretary to the Minister I/C. Forests & Environment, for kind information of the Minister.
14. The Private Secretary to the Minister I/C. Labour, for kind information of the Minister.
15. The Private Secretary to the Minister I/C. Social Welfare, for kind information of the Minister.
16. The Chairman, State Planning Board.
17. The Chairperson, State Commission for Women.
18. Prof. K.S. Lyngdoh, Retd. Pro-Vice Chancellor, NEHU.
19. Dr. S. Umdor, Reader Associate Prof., NEHU.
20. Smti. Fenila Nonglait, Advocate & Lecturer, Law College, Shillong.
21. Fr. Sanny, Director, BAKDIL, Tura.
22. Smti. Arlene M.N. Sangma, Retd, IAS.
23. The Director of Social Welfare, for information.
24. The Director of Printing & Stationery, for favour of publication in the Meghalaya Gazette.
25. The Senior Informatics Officer, NIC, for information.
26. The Officer on Special Duty to the Govt. of Meghalaya, Cabinet Affairs Department, for information.

By order, etc.

Under Secretary to the Govt. of Meghalaya,  
Social Welfare Department.